



Process Overview

Milestones and Timeline

Discovery	September 2019 – September 2020
August 2019	Master Plan Committee established
September 19, 2019	Master Plan Committee kick-off meeting (residents from each village, Community Council Board representative, staff)
January 23, 2020	Project update to Community Council Board – Priorities established
August 3, 2020	Project update and feedback with Resident Group – Priorities, Covid concerns, proceed
September 15, 2020	Project update and feedback with the Ranch Leadership Development Program – Priorities, community center use/changes
September 16, 2020	Project update and feedback with Ranch Association and Community Council Board Members at the DCR2020 Joint Board Meeting
November 5, 2020	Project update to Community Council Board
Space needs/ Conceptual plans	October 2020 – September 2021
November 18, 2020	Master Plan Committee meeting – review space needs analysis and master plan concept design request for proposal.
December 23, 2020	Invitation to bid (Request for Proposal - RFP) on the master plan emailed to architectural firms.
January 25, 2021	RFPs due from architects
February 2021	Interviews, selection, and preparation resulting in recommendation of architect Holly Street Studio and CHASSE Building Team
February 27, 2021	Project update and request for approval from Community Council Board to contract Holly Street Studio as master plan architect
March 19, 2021	Introduce Holly Street Studio to DC Ranch and the amenities and offices spaces
April 22, 2021	Project finance update to Community Council Board
May 27, 2021	Project update and feedback session to Community Council Board by Holly Street Studio and CHASSE Building Team
June 10, 2021	Master Plan Committee and Holly Street Studio feedback session
June 15, 2021	Community Council Board and Holly Street Studio feedback session
June 29, 2021	Resident feedback session (virtual) with Holly Street Studio and CHASSE Building Team
June 29-July 20, 2021	Resident feedback on concept plans accepted at masterplan@dcranchinc.com
August 10, 2021	Concept Plans and Preliminary Cost Estimates presented to Community Council Board
September 21, 2021	Final Report Out to Community Council Board