



DC
Ranch[®]
Community Council

Board of Directors Meeting Minutes
REGULAR MEETING
Virtual Meeting via Zoom
May 28, 2020

Attending:

Ron Belmont, President (at Ranch Offices)
Bud Kern, Vice President (at Ranch Offices)
Natalie Ingram, Treasurer/Secretary (via call)
Jill Hegardt (via Zoom)
Sheryl Lowenhar (via Zoom)
Alex Townsend (via Zoom)
Bruce Benham (via Zoom)

Staff Attending:

Jenna Kohl, Executive Director (at Ranch Offices)
Dee Nortman, Financial Operations Director (via Zoom)
Beth Overton, Facilities and Recreation Director (via Zoom)
Jona Davis, Community Engagement Director (via Zoom)
Chris Irish, Public Affairs Director (via Zoom)
Gabi Enriquez, Events & Programs Senior Manager (via Zoom)
Erin Valdez, Exec. Assistant/HR Administrator (via Zoom)

I. Call to order

Ron Belmont called the meeting to order at 5:30 p.m. and a quorum was established. Two board members and the Executive Director attended in-person at the Ranch Offices. One board member attended via phone call. The rest of the board members and staff were in attendance via Zoom. Jenna Kohl established the virtual meeting participation protocols for both Board members and attending residents via Zoom. Between 25 and 31 attendees were present via Zoom throughout the meeting.

II. Approval of March Minutes

Motion: To approve the minutes from the March 26 meeting

Motioned by Bruce Benham; Seconded by Alex Townsend; Motion passed unanimously

III. Presentation and Consideration of Acceptance of 2019 Audit

Paul Hansen from Butler-Hansen P.C. presented the 2019 audit; this is the firm's sixth year auditing DC Ranch. The Council was found to be very financially secure with a strong balance sheet and the firm gave a clean "unqualified opinion," the highest rating available. Council's reserves are very well-funded. The audit information will be available online for residents.

Motion: To accept the 2019 audit as presented

Motioned by Jill Hegardt; Seconded by Bud Kern; Motion passed unanimously

IV. President's Report

Ron Belmont welcomed newest appointed Board member, Bruce Benham. Ron gave an update on the Governance Committee, which met on May 5. The joint board orientation was pushed back and will be combined with the joint board DCR2020 report-out in September. Other topics included the possible lighted sports field in the bond package, the Arcadia neighborhood's Sissoo tree topic, the Pioneer neighborhood's assessments, and the Covenant Commission's future.

V. Election of Officers

Candidates running for each office gave a short speech on their wish to serve. Several residents spoke in support of Director Lowenhar. Votes were cast in the following methods: board members attending in-person wrote down their vote

and gave to the Executive Director (ED). Board members attending via Zoom private messaged their votes to the ED via Zoom's chat feature. The board member participating via phone texted their vote to the ED.

The following officers were voted on and elected by the board; terms will begin June 1:

President: Bud Kern (unanimous vote)

Vice President: Natalie Ingram (5-2 vote)

Treasurer/Secretary: Alex Townsend (unanimous vote)

VI. Staff Reports

Ron thanked Jenna and all staff for their pivoting of communications, programming, etc. during the COVID-19 outbreak. Jenna reviewed the staff report, including the virtual engagement data. Laura Spears has been hired as the Accounting Senior Manager and will start June 15. July 1 is the targeted date for the Ranch Offices and The Homestead to reopen; staff will stagger shifts. There will be no in-person programming through June; staff is planning for various options after that. Jona Davis reviewed ways the New Resident Program has shifted to virtual engagement without in-person contact. Furloughed front desk staff at Desert Camp have been rehired, have been trained on our new safety procedures, and are working again.

Dee Nortman reviewed the monthly financial reports through April; there is a favorable variance through both the month and the year to date. Low expenses in community centers, communications, and events areas are due to closures and/or timing. Cash balance sits at 6.84 months; this exceeds the policy's maximum of 6 months but the Board has authorized this amount to go above policy max due to COVID-19 precautions.

Dee reviewed the Quarterly Benefit Fee report, fees are favorable to the budget by approximately \$229,000.

VII. New Business

Chris Irish reviewed the annual Public Affairs report; 13 different engagement topics have been worked on since the creation of the position. Moving forward, the position will focus on FAA/NextGen, tracking City bond projects, and state land developments near DC Ranch. Chris gave an update on the development agreement with DMB and the City; staff is monitoring. In response to Board inquiry, she discussed the Scottsdale Airport noise, that all property owners receive a disclosure statement acknowledging the airport impact when they purchase property in DC Ranch, and that she plans to send correspondence to area flight schools to ask them to avoid flying closely over DC Ranch. A resident expressed concerns about traffic noise on Thompson Peak Parkway; Chris will follow up with the resident on this topic.

Gabi Enriquez gave an update on the 2020 Tour de Scottsdale; staff recommends taking the Tour virtually this year. This decision is based on CDC guidelines to continue socially distancing and avoid large-scale gatherings. Additionally, due to budget cuts at the City of Scottsdale, DC Ranch would incur additional costs relating to law enforcement. Gabi is researching several virtual engagement opportunities. Once more concrete project budget numbers are put together, staff will send to the board. The Board consensus was to move forward with converting the 2020 Tour de Scottsdale to a virtual platform, and Ron thanked Gabi for her work.

Natalie Ingram reviewed the process that she, Jenna, and Dee went through to interview and select members for the inaugural Community Council Finance Committee. Sheryl Lowenhar also sat in on most of the applicant interviews. The committee recommends the following staggered-term appointments to begin July 1:

Renee Selitto: two-year term

Rich Puricelli: two-year term

Tom LaPorte: one-year term

Steve Wrede: one-year term

***Motion: To approve the above inaugural Finance Committee appointment terms
Motioned by Natalie Ingram; Seconded by Bud Kern; Motion passed unanimously***

VIII. Adjourn Meeting

Motion: To adjourn the meeting at 7:11 p.m.

Motioned by Ron Belmont; Seconded by Natalie Ingram; Motion passed unanimously

Minutes submitted by Erin Valdez

These minutes attested by:

A handwritten signature in black ink, appearing to read "Alex Townsend", written over a horizontal line.

Alex Townsend

Community Council Board Secretary/Treasurer

September 17, 2020