

## DC Ranch Association – Board of Directors

Meeting Minutes: July 20, 2020



Date/Time: Monday, July 20, 2020 Started: 4:37 PM / Ended: 4:58 PM

Location: Via Zoom due to COVID-19

Purpose: Special Open Meeting

Chaired By: Elizabeth Kepuraitis

Recording Gen Beulac

Secretary:

Status: Draft

### Attendance:

Elizabeth Kepuraitis, President; Geoff Wilner, Vice President; Sam Hawkins, Treasurer; Stephen Koven, Director; Dr. Philip Geiger, Director; Don Matheson, Director

Directors:

Absent: Vince Durocher

Management:

Darren Shaw, Executive Director

Gen Beulac, Executive Assistant

### 1. Call to Order / Establishment of Quorum /Roll Call

Ms. Kepuraitis called the meeting to order at 4:37 p.m. A quorum was established with six of the seven board members present.

### 2. Resignation of Vince Durocher

**Motion:** Mr. Hawkins motioned to accept the written resignation notice from Mr. Durocher effective July 20, 2020; Mr. Koven seconded the motion and asked that words of appreciation be relayed to Mr. Durocher for his years of service to the community. With no further discussion the motion passed unanimously.

### 3. Board Vacancy Appointment

**Motion:** In accordance with Bylaw provision 3.5 Mr. Wilner motioned to appoint Elaine Cottey to fill the vacant Secretary position and appoint her to chair the Policy Committee through April 2021; Mr. Hawkins seconded the motion. With no further discussion the motion passed unanimously.

**6. Adjournment:** There being no further business to conduct Ms. Kepuraitis adjourned the meeting at 4:58 PM.